
REQUEST FOR PROPOSALS

The Colusa Glenn Subwatershed Program (CGSP) requests proposals from qualified auditors to conduct auditing services for the nonprofit unincorporated association, pursuant to the California Corporations Code §18000 et seq. The audit will be for three calendar years:

January 1, 2020 - December 31, 2020

January 1, 2021 - December 31, 2021

January 1, 2022 - December 31, 2022

Type of Auditing Services

The audit will encompass all necessary documents including, but not limited to, financial statements, required supplementary information and compliance reports, and non-profit tax returns. The audit will be conducted in accordance with generally accepted auditing standards; nonprofit unincorporated California Corporations Code §18000 et seq. standards, and all other applicable laws and regulations that the Colusa Glenn Subwatershed Program must be accountable to.

Period

The Colusa Glenn Subwatershed Program intends to contract with the auditor until final completion of the audit on December 31, 2023. The auditor should prepare a proposal for the following calendar years as noted above:

2020, 2021, 2022

Example Budget

2022 Receipt and Disbursement amounts include:

Total Receipts:	\$970,000
Total Expenditures:	\$850,000
<i>(CGSP used reserves to offset increased state regulatory fee)</i>	
Approximate number of checks received each year:	1,650
Approximate number of checks written each year:	45

The Colusa Glenn Subwatershed Program has no employees. It is currently contracted with Glenn County Resource Conservation District to perform outreach and education services, Technical Partners to perform technical tasks, and Kelly A. Kampschmidt Payroll & Accounting Services to perform accounting services.

The deadline for proposals is June 15, 2023 at 4:00 PM

Please submit a proposal, along with 5 references (including contact information) to:

Colusa Glenn Subwatershed Program
ATTN: RFP – Audit / Kandi Manhart-Belding
PO Box 1205
Willows, California 95988

PHONE: (530) 934-8036 ~ **EMAIL:** kandi@cgsubwatershed.com